

Minutes of the Board of County Commissioners Payroll Meeting held on January 16, 2020 at 9:00 AM in the Conejos County Board Room, 6683 County Rd 13, Conejos, CO. 81129

Call the meeting to order.

Chairman Jarvies called the meeting to order at 9:00 AM.

Roll Call: Mitchell Jarvies- Chairman- Present
Steve McCarroll-Vice Chair-Present
Carlos Garcia-Vice Chair-Present
Tressesa-County Admn.-Present

Also present were Connie Ricci, Human Resource Director and AnnaBelle Gomez, Deputy Clerk.

Pledge of Allegiance: Chrmn. Jarvies led everyone in the Pledge of Allegiance.

Prayer: Comm. McCarroll gave the opening prayer.

Approval of Agenda

Motion to approve the agenda as presented: Comm. Garcia/Second: McCarroll, all in favor.

3-0 Motion carried.

Approval of Minutes

Motion to approve the minutes of the January 09, 2020 with the amendment on Page 4 (CSU Extension)- to include that they will start charging the farmers for soil samples to help cover some of their costs: Comm. McCarroll/Second: Comm. Garcia, all in favor.

3-0 Motion carried.

Public Comment: None

Administrators Correspondence: None

County Attorney: Conference call at 11:30 for executive session.

Executive Session

Motion to go into executive session as per 24-6-402 (f) personnel:
Comm. McCarroll/Second: Comm. Garcia, all in favor.

3-0 Motion carried.

The board came out of executive session at 9:32 AM where they discussed personnel issues and no decisions were made.

Public Hearing-Land Use Fee Schedule Final Approval

Chrmn. Jarvies opened up the Public Hearing and turned the time over to Linda.

Linda presented the following:

Case No. CCLU-2020-0000

APPLICANT: Conejos County Land Use/Linda DeHerrera, Land Use Administrator

BACKGROUND: County Land Use Fees were last amended in March 13, 2009. I found it necessary to review and amend our fees to be comparable to our neighboring counties; things have changed in 10 years.

REQUEST: Amend the fees as presented in the attached Land Use Fee Schedule with an effective date of February 1, 2020.

PUBLIC NOTICE REQUIREMENTS: Notice was given by publication in the Valley Courier on 11/23/2019, 12/17/2019 and 12/27/2019. A detailed article was published by Sylvia Lobato, a reporter for the Conejos County Citizen and Valley Courier. Notice was published in the County Website and posted at the County Land Use Office.

PUBLIC HEARINGS:

PLANNING COMMISSION: The fee schedule was presented for the first hearing on December 4, 2019 and the second hearing on January 08, 2020.

The Planning Commission made a recommendation to the Board of County Commissioners to approve the Land Use Fee Schedule as presented. (Tom Stewart/Felipe Blea) made that motion.

She is asking for review and approval.

Comm. Garcia stated that he has had time to review it before; as a previous member of the Planning Commission when this got started with early discussions he saw some of co-members of the Planning Commission not liking it to begin with but as they discussed it more and more people started liking the idea; but how fair was it to have the same fee if you have someone building a 6000 square foot versus a 2000

square foot home; then they talked about comparing neighboring counties. As a county we have to look out for ourselves and the future. This does increase revenues for the county and it does pay for some of our expenses.

Comm. McCarroll stated that we have never been able to collect anything from an incorporated town; all we are doing is comparing rural to rural.

Chrmn. Jarvies opened up the public comment portion of the hearing to allow anyone to speak for or against.

Chrmn. Jarvies asked Linda to present any comments that she received.

Linda stated that she did receive a phone call from Ricardo Espinoza. He stated that he wasn't able to attend so she asked him if he could put it in writing and he said he was just going to give her the message and ask her to relay it. Mr. Espinoza asked her to comment to the Planning Commission and the County Commissioners that they need to take into consideration that the municipalities don't pay permit fees and what he stated was that about 30% of our population live in rural unincorporated Conejos County. He thought that it was very unfair that only 30% of the population pay these fees and the rest don't have to pay anything. Chris helped her out and they went through some census information and found that 57% of our population is in rural unincorporated Conejos County and 43% are in municipalities. When she presented that information to the Planning Commission they had lengthy discussions about it and one thing they found out was that when folks in municipalities apply for a septic they pay a water tap fee and then they pay a monthly fee forever to have those services. They did a calculation based on their application fee; they felt that wasn't a fair comparison.

The Planning Commission wants her to relay to Mr. Espinoza that we don't control municipalities. It would be nice if we could be the same across the board but we are not. The other discussion was the size of lots and the taxes that are paid; a municipal lot pays more than a rural lot.

Linda stated that Mr. Romero came in yesterday and she shared the fee schedule with him.

Linda mentioned that they didn't get any emails or written letters.

Chrmn. Jarvies asked the other board members if they had been contacted by anyone.

Comm. Garcia stated that he hadn't been contacted by anyone.

Chrmn. Jarvies stated that he had been contacted by Dan Bond from Manassa, he had approached him about it. The more they talked the more he defended what they are doing because if it's not controlled then they have structures that don't fit and old mobile homes being dragged in to the county. He would be the neighbor that is trying to keep his yard real nice and have someone move in and nobody can control that, he gave the example of the trailer that they are working on. He wasn't upset but was questioning the reasoning so he explained it to him.

Chrmn. McCarroll asked if they had checked if there were any building permits in the different municipalities.

Linda said yes there are requirements for building permits in the Town of La Jara and the Town of Antonito but did not get their fees; they don't have subdivision regulations. Antonito does have a few more requirements if someone is going to split a lot.

Comm. McCarroll stated that he doesn't know the fees in La Jara but there is a building fee and they take the taxes off on whatever they use for the material and then they have the use tax.

Chrmn. Jarvies opened it up to the public for or against.

Erwin Romero stated that he is just bringing up the fact that he did get a phone call from neighbors. They read the information in the Conejos County Citizen. He never did see it but they were really concerned about the price hike but it looks like they didn't want any change whatsoever but we have to move on with everything else. Prices increase and we have to stay with that or else we will find ourselves in not a very good situation. He sat down and explained to him and he shared this information so he thinks they were okay with that. He commended Linda for doing a really good job on all the research and all the time she put into it.

Chrmn. Jarvies asked again if there was anyone for or against, for or against, for or against; there being none he closed the public comment portion of the hearing.

Chrmn. Jarvies stated that this is deliberation time so he would ask for a motion for or against unless Linda has something to add.

Linda stated that she would like to add that as they deliberate if it could be effective February 01, 2020 that will allow her time to prepare a resolution and update the fees.

Comm. Garcia stated that he values Mr. Romero's comments, also stated that when they review the fee schedule line for line some go up by 100.00, some by 50.00, one in particular by 15.00 but then there is one by a 300.00 increase; he thinks those numbers are very reasonable. He would like the minutes to reflect that the citizens of Conejos County need to understand that some of these increases are based on the findings that Linda and the Planning Commission and what our neighboring counties are doing. Those are rates that everybody else is charging.

Chrmn. Jarvies stated that along those lines that Mr. Romero expressed we did our research we just didn't pick up a percentage Linda at the Land Use Office did very well; with that being said he entertained a motion either way.

Motion to approve **Resolution C-01-2020 NEW LAND USE FEE SCHEDULE** effective February 01, 2020: Comm. McCarroll/Second: Comm. Garcia, all in favor.

3-0 Motion carried.

Comm. McCarroll thanked Linda for all the work she did for working this out.

Jennifer Jarvies- Division of Land

Linda presented the following:

CASE NO: CCLU-2020-0001 **REQUEST:** Division of Land
APPLICANT: Jennifer Jarvies **ZONING:** Rural
SURVEY BY: Reynolds Engineering
BACKGROUND: An application was filed with the Land Use on January 2, 2020 for a Division of Land. The owner of the property is Clint R Mortensen. The property is legally described as 40 acres located in the NW ¼ of the NW1/4 of Section 9, Twp. 35 N, Range 10 East, NMPM, Conejos County, Colorado.

This Division of Land will create two tracts of land. Tract 1 will contain 3.000 acres more or less, and Tract 2 will contain 34.962 acres more or less. County Roads 20 & Y dedication will contain 1.790

acres more or less. Tract 1 will be used for residential development and Tract 2 will be used as it currently is being used for rural and agricultural uses.

Applicable Codes Used: CCLU-Article 10-Division 10.7 Subdivision Exemptions.

Purpose of Adjustment: Jennifer and her brother Clint are dividing this property for purposes of residential development. The finance company requires a smaller lot.

Jennifer has committed to submitting all of her applications; she is working on her financing. She will apply for an access permit with the Road and Bridge Department.

Land Use Administrator Review/Approval: 01/16/2020

Motion to approve **Resolution C-03-2020 Jennifer Jarvies Division of Land**: Comm. Garcia/Comm. McCarroll, all in favor.

3-0 Motion carried.

Sowards Boundary Line Adjustment

Linda stated that they had the Arroyo Minor Subdivision over by the veterinary clinic. His family owns property to the North; his concern is that if his clinic grows he wants to have the space; he feels he needs to create a buffer so he asked to change the boundary of his lot which changes the boundary of Lot 1.

CASE NO. CCLU-2020- 0005

REQUEST: Boundary Line Adjustment

APPLICANT: Jeremy Sowards

ZONING: Rural- With a Special Use

Permit for a Vet clinic which is approved.

SURVEY BY: Reynolds Engineering

BACKGROUND: An application was filed with the Land Use Office on January 06, 2020 for a boundary line adjustment. The property is legally described as Lots 1 & 2 Arroyo Minor Subdivision located in a Fraction of the East Half of Sect. 15 and a fraction of the SW ¼ Sec. 14, Twp 35 N, Range 9 East, NMPM Conejos County Colorado.

Applicable Codes Used: CCLUC-Article 10-Division 10.7 Subdivision Exemptions, A.2 Boundary Line Adjustment and Lot Line Revision, Correction.

Purpose of Adjustment: Jeremy is adjusting his property boundary by enlarging it. He would like to have more acreage for potential growth of the veterinary clinic. It will also create a large buffer between the business and the vacant land to the north.

Motion to approve **Resolution C-2020-04 Boundary Line Adjustment for Jeremy Sowards**: Comm. McCarroll/Second: Comm. Garcia, all in favor.

3-0 Motion carried.

Nick Barela-DSS Report

Nick started out by informing the board about the incident that happened concerning an individual breaking 2 car windows for some Conejos County employees, one at DSS and the other an employee at the county. He didn't know if it would be covered by anything they have here, he thought they would file the criminal report and then file it with the insurance.

Tressesa, County Admn. stated that they have a 500.00 deductible.

Nick said it is the same with his employee, it costs \$358.00 to fix the window; he will report to the employee that there is nothing they can do.

Nick presented the following report:

Older Business- He did get the signed contract back from Prowers County which was an MOU between Prowers County and Conejos County for a hotline coverage; also got a HCPF incentive in July.

Nick requested approval for program and administrative expenditures in the amount of \$289,902.24 and accounts payables in the amount of \$27,579.51.

Motion to approve EBT expenditures and accounts payables as presented by Nick: Comm. McCarroll/Second: Comm. Garcia; all in favor.

3-0 Motion carried.

Case report was as follows: Child Support-339 cases, Child Welfare 12 cases, Adult Financial 128 cases, Colo. Works-51 cases, Food Assistance 721 cases and Medical Assistance 1,577 cases.

Contract-Nick presented a contract for Restorative Program for Family Engagements in the amount of \$280.00- does not require board's signature. They said they never got paid for an invoice. They need a contract in place in order to pay this. This had to be paid with county only funds.

Scholarships- Conejos County will be providing a scholarship for graduating seniors, total amount of scholarship is \$1000 via total of six academic scholarships from our Conejos School District. He did send out the announcement to all the different school districts, hopefully they will get some good responses. These are paid out of TANF funds so they do have to be TANF eligible clients. He asks what they have accomplished as a student that has demonstrated good will towards citizens of Conejos County, attitude towards poverty and how they define poverty and do they think it's the government's responsibility to provide welfare assistance and how do you vision assisting those in need as you begin your professional career. He can share the essays with the board.

Census- San Luis Development Group has a census outreach mini grant. He did put something together for that which he is requesting approval to get that signed so he may send that to them. The amount of that grant is \$2000.00 which will be for outreach activities. He will be purchasing some promotional things and going to community events between January and the end of July to promote the upcoming census. He has a booth set out here and will be setting up a sign also.

Motion to give approval to Nick from DSS to submit the grant to SLV Development Group in the amount of \$2000: Comm. Garcia/Second: Comm. McCarroll, all in favor.

3-0 Motion carried.

2020 Annual Program Child Support-He provided a copy there are no major changes this year but because they have a fairly new staff in the Child Support unit he did request a little bit more state follow up for them so they can come and do shadowing and look at business processes and give them any ideas. Their Child Support supervisor is fairly new to it and they have two new workers in that unit; they identify that in addition to the parent program which is helping our non-custodial parents find work.

CCDSS-Policy Manual- Nick requested approval for the CCDSS personnel manual changes. They had open feedback, he didn't get any comments; doesn't know if any of the DSS staff reached out to the Board; also

mentioned that this is just for DSS employees because they operate under the merit system.

Comm. Garcia stated that he provided all the information such as the signature sheet from the employees.

Nick-DSS stated that he didn't receive any comments from the employees.

Nick requested to go into executive session to discuss 2020 conflict cases that his employees have.

Motion to go into executive session conference with the attorney as per 24-6-402 (b): Comm. McCarroll/Second: Comm. Garcia, all in favor.

3-0 Motion carried.

The Board came out of executive session and no decisions were made.

Chrmn. Jarvies stated that he spoke with Keith Christensen at the high school. They have a career seminar every year. He gave one to Connie as well. They would like representation from different employers to be there. He stated that they could all work together if they want to do one booth for Conejos County.

Nick stated that he has no problem participating in that; mentioned that South Conejos reached out to him. They are planning something similar in March where they want to do a job career for 8th to 12th grade.

Connie-HR stated that they can go ahead and do it together.

Nick stated that they had asked if they can do an internship and he said in their office they really can't because of the confidentiality but they can be present during their job fair.

Nick talked about the Basic Cash Assistance for Colorado Works bill that is going forward. They are proposing a 5-10% BCA or whatever matches Social Security increase annually; he doesn't have any concern because they have the allocation to support it.

Garth Crowther- Sheriff's Report

Sheriff Crowther stated he had sent the board his report; calls hold around 600. They are 1 short from being full staff on the report side.

He has been working with Connie on the new pay period scale that is not going to affect the way the county does business but affects the way he schedules which is done for law enforcement; talked about the 13 pay periods.

Comm. Garcia stated that he saw the 2 classified ads in the newspaper wanted to know if those were satisfied.

Connie stated that they had those applications from before; they are still down 1 on patrol.

Garth stated that they are hurting in detention, they don't have to be certified; they have one more that's looking so if she takes it they would be full.

Connie mentioned that they are down 1 patrol, down 1 ½ at the jail and they just hired a part time fill in cook which is temporary.

Sheriff Crowther stated that they are looking at the grant. They got 18,000 from the Marijuana grant.

Sheriff Crowther talked about the windows that were broken here; they think they have a suspect.

The board recessed for a few minutes.

Donnie- Road and Bridge Update

Chrmn. Jarvies stated that Brian Bechaver called concerning the La Jara Reservoir Rd. It seems that they have come up with a plan to do the cattle guards and he was asking him if they could come up with a cost of what it costs to maintain that road twice a year like they do and work with them. They might be able to come up with some money to help with that. He asked Donnie to work on that and have Nick Sarmiento involved in that. They have to make sure that they are okay to do what they are going to do; asked Donnie to look at the mileage and whatever else they can come up with.

Donnie stated that if the documentation in Pub Works is good on that road he can pull up a report pretty quick.

Donnie didn't have much to report, thanked the board for their support; they will keep moving forward.

Mack Crowther-Treasurer's Report

Mack stated that the tax notices will be mailed out tomorrow.

First thing Mr. Crowther talked about was on sub-districts 6 and sub 3. He requested that information from the Rio Grande Water Conservancy; sub 6 is on the North, sub 3 is La Jara, Sanford to the South; pointed out the Ag land where the wells are. Those will be on the tax roll.

The next item was his Public Trustee Report which was the last quarter for the year. They had 9 foreclosures which are down for the year and 257 releases. He presented that for signature.

Motion to accept the Public Trustee's report as presented: Comm. McCarroll/Second: Comm. Garcia, all in favor.

3-0 Motion carried.

Mr. Crowther presented the semi-annual report for the Valley Courier. They balanced as of December 31, 2019, second sheet he presented was the fund ledger which shows all the amounts in all the accounts. This will be published on January 25, 2020. Mr. Crowther stated that the 9.6 million is inflated due to South Conejos School District.

Motion to publish the semi-annual report in the newspaper as presented by the Treasurer: Comm. Garcia/Second: Comm. McCarroll, all in favor.

3-0 Motion carried.

The next item Mr. Crowther presented was Resolution C-05-2020 concerning mobile homes that were taken out of the county and not collected. There were 2 mobile homes that were either destroyed or no longer in this county according to the Assessor's records.

Motion to approve Resolution **C-05-2020 A RESOLUTION CANCELLING UNCOLLECTIBLE HOME TAXES** as presented: Comm. McCarroll/Second: Comm. Garcia, all in favor.

3-0 Motion carried.

Mr. Crowther stated that they get county held certificates where people don't buy at the tax sale so they get left over. They are on the website constantly and people can look at them and apply for them. The property is under Clifford Aragon, the property is on Main Street in Antonito. The amount with interest is 5,033 and without interest it

is 3,523.37. He checked the statutes and the commissioners have the discretion to drop the price. I don't believe that we can do taxes because they would have to do abatements from the Assessor. They could do the interest and this is what this lady is asking. There are 7 years of delinquent taxes. They need to sell them. This lady wants to fix it up and run a legitimate business there. His question to the board was can they allow her to buy the certificate for the difference of 1510.48 for the amount of the tax. She will apply for a deed which costs around \$400.00 and within 5 months she would have title to the property.

Chrmn. Jarvies stated that he doesn't see a problem with it if someone takes it and does something good with it.

All board members agreed to let Mr. Crowther go ahead and let her have it for \$3,523.37.

Motion to sell certificate # 598729139116 under Clifford Aragon for the amount owed less the interest owed: Comm. McCarroll/Second: Comm. Garcia, all in favor.

3-0 Motion carried.

Mr. Crowther stated that they need to get back and discuss Elk Ridge Estates and any updates on the railroad.

Rodney King-Emergency Preparedness Report

Rodney stated that Alamosa School District got a threat; stated that Safe2Tell reported it. Safe2tell saw the online threat and called them; they apprehended the person.

Rodney sent them a 2020 emergency management grant to help fund their office. The EMF # 1 talks about finance administration, this is where he has to turn in the reports that he does it has to show whether it's in progress or if it's complete; some will show planned activities and some don't show planned activities, the ones that show those are required to be completed for the grant. The EMF # 5 consists of the county emergency plan. He has to score it and the scoring tool has around 490 questions. Those are the things that he has to do to get funded.

Rodney stated that for the 2020 grant activities is that the Emergency Managers got together. He usually does a lot of exercise and they come and support him. They will all be doing 2 exercises per county. They

will set up their emergency management center. He attended the training in Colorado Springs which covered the instant management team, they set up but it depends on the size of the incident; that determines how many people come in. Talked about the positions that are in that team, there are 5 different sections in a team. They have mobile equipment so they can fill those roles.

Comm. Garcia asked who set up the team for the G18 fire.

Rodney stated that Pauli is the fire chief that was his incident. He told them that he would do an after action report. He is still working on that but can't get any response from people so he will put together what he has. He has a mutual aid committee that they talk about how to be prepared. He stated that Garth-Sheriff took over incident commander and Devin Haney from the Department of Fire Protection Control took over the fire part of it. Rodney took over the sheltering. If the fire would have gone on longer then they would have set up it usually takes 24 hours to set up.

Rodney stated that the one person that is there first that person is the incident commander; they can turn it over to someone that has more experience. Pauli turned it over to Garth and Garth turned it over to Devin. As long as they can handle it then they don't call anybody. He will have to get an emergency declaration they let the state know, then the state will look at it and decide whether they are going to make a declaration. There are funds to help fight that; they will get a type 3 team in.

Comm. Garcia asked if there is a declaration from the Board of County Commissioners; also asked if the Forest Service ever declare anything for instance if anything happened up in La Manga Pass.

Rodney said yes. They have to declare that there is an emergency more than we have resources for, then they send that in to the state and they can start setting up stuff with the governor.

Rodney stated that the Forest Service is federal so they don't need to. They do it through their channels and they decide what they need to do and get the team in.

Tressesa, County Admn. stated that they have not gotten reimbursed for the Spring Fire.

Rodney stated that he has not heard from FEMA, sometimes it takes about 18 months or longer when they go through the feds. He can call Julie and see where they are at.

Karla Shriver- Funding Request

Karla thanked the board for letting them come visit with them. She stated that she has brought Leroy Salazar with her today; she is representing Friends for Sky High Park.

Karla stated that she has sent some information to Tressesa; hopefully they got a chance to read it prior to today's meeting. The purpose of this is if Conejos County would perhaps participate in funding out of Conservation Trust Fund a portion of funding to build a new building. Sky High Park in Monte Vista, Colo. which is a regional use facility; most of you have been there at one time whether it be SLV Fair, Sky High Stampede, the Ag conference is coming up which would be a great opportune to check out the building. They are offering quite a bit of hay and stock programs. That facility was built in 1960, wasn't a fancy building when it was built, it was cinder block with large cement beams that support the roof. The building has some structural issues which is potential safety hazard, the swimming pool portion which has been closed over 10-12 years just needs to go, rather than to a band aid approach to fix the roof and put in support beams they will build everything new. It will cost 8.6 million which is around 153 a square foot. Conservation Trust Funds do qualify for those projects, they did qualify with Kristi Dune because of the recreation component. It is a multi-use facility. They will have basketball, volley ball tournaments, and adult programs.

Karla stated that it is used by Conejos County residents for the SLV Fair, for the fair it is 22% of the registered projects are Conejos County projects, participants in the Stampede Rodeo 22%, Ag conference no vendors from the county, participants 17.3%, Crane Fest Tours 1%, over 87% are none valley residents which do stay in outline communities, some in Monte Vista and some in Alamosa so that brings in Lodging Tax to those communities. That facility is designated as an emergency shelter for the whole valley; from a public safety standpoint we can protect those visitors if an event were to happen; talked about the 2 events the facility was used for. The building does not meet the criteria for an emergency shelter because they don't have showers in there anymore. When they started the phasing in of remodeling everything the showers and the swimming pool were taken out because they were re-doing the grand stands. In their new vision there will be showers and a warming kitchen as well, in talking to Bill a

full fledged kitchen is not required because they contract with others to bring in the food. This is a valley project. Karla talked about the parking lot. When they go for grants they want to see that the community has invested in the project before they will fund; they don't want to fund something that the community hasn't invested. Friends from Sky High consist of individuals working to bring this community together. They set their goal at 850,000 for their match they have a little over 300,000 right now. Her request today is if Conejos County would see the value in the facility for your residents and from a public safety standpoint. We don't expect all counties to give at the same level and doesn't know what kind of projects Conejos County have planned for their Conservation Trust Funds she did look up what Conejos contributed to the pavilion which was around \$2000.00 which was greatly appreciated. The mail goal is if the county would see the value at some point and participate based on your residents and for backup safety. One thing that they want to be able to say when they go to writing their grant is that all counties in the valley saw the value in the facility and financially contributed. They met with the La Jara Rotary and they seemed excited; asked Leroy Salazar a citizen of Conejos County to see what his thoughts are.

Leroy Salazar stated that he understands where the valley is financially compared to the rest of Colorado. It's a sad thing that they weren't able to pass the sales tax that would have helped some. When they think of what that facility has meant over the years to residents of the valley and those to the southern end because of 4-H, they have participated in different activities over the years whether it be the fair or the AG Conference; it is an important facility. We don't have anything in the valley where you can set on that scale. We probably don't get the use that Rio Grande or Alamosa get but over the years I don't see how we could have conducted some of our programs without the use of that facility. He is a great supporter of the project. He personally would like to help with a fund raiser. They will get the Rotary Club. Adele Barr and Gene Williams have participated in that facility, it is a worthwhile project. He encourages whatever we are able to do. He feels that something has to be done a whole. There is a Boys and Girls Club in Alamosa, a Kids Connection in Monte Vista, a facility used for kids in Del Norte. It would be nice to bring those programs together. His concern is what happens to kids on Friday and Saturdays when they are not in school; it would be good for our kids to do something.

Karla stated that they don't have to make a decision right now in front of all of them but would recommend that you put a contingency that should the project not happen that you get your funds back. They

are on a time schedule. They hope to start demolition after the fair this year and have it somewhat usable for the AG Conference next year and complete by the Stampede's 100th anniversary. They will have to order a building by May.

Comm. Garcia thanked both for taking time from their busy schedules and their excellent presentation.

Comm. McCarroll stated that they have been in support for quite a while.

Chrmn. Jarvies stated that the support is definitely there but they will look at the financial part of it, explained that they have the shooting range that have trouble keeping up; they use Conservation Trust Dollars for that as well as the arena. They will look at it and get back to Krista.

Orlando Gallardo

Orlando stated that he is here to put an inquire about Veterans Boulevard; would like to know if they have a schedule to install the culvert so they can plan on the wall that they want to erect and do a couple of concrete pads in the future.

Orlando wanted to know if they could contact the ditch companies to prevent the over flow of the water, possibly clean the ditch.

Chrmn. Jarvies asked Orlando to talk to Donnie.

Orlando wanted to know what is the possibility and what can we do as a county to have the full communication install a tower up the canyon in Fox Creek. Do they start a petition, letters from the people, or do they need to approach Viaero. We need that service there. There have been many times where it could be a matter of life or death, fire, ambulance, just general telephone communication. The land line is starting to be something of the past.

Chrmn. Jarvies stated that they could put some requests in, but felt a lot of people might oppose a tower up the canyon because of the site and visibility.

Orlando mentioned that they have land lines but sometimes they lose service and it takes up to 4-5 days to restore it. He would like to talk to people from Viaero to see what it would take. He is concerned

about the emergencies that they have. He will go ahead and do research and share it with the board.

Denise-OLTC-Time Line

Denise stated that she is approaching the board today concerning OLTC and the divesting that they have decided to go ahead and do. She has worked with Gary in accounting and Connie-HR Director in developing that transition pay. She presented a spreadsheet with some numbers. She mentioned that the top number of the 95420 is the number that they were given from Gary to work with. They did have to return 500,000. She stated that is the figure they have to work for the close out of OLTC; because they sub-contract with Costilla in the event that they should decide to quit or leave the OLTC Program would be hurting because at this point they have not been able to hire anyone over the last 6 months so they need staff to close that out. They are proposing a \$38,000 transition pay go to Costilla. She has not talked to Vivian or anyone from Costilla.

Connie-HR stated that to be conservative they started with the 95,000 figure and they did 40% of that.

Denise stated that for the transition coordinator their contract would allow \$5,000 for her salary and for her it is \$9,000 which is over the course of 5 months. When they get down to Jolene and Melissa they have two scenarios happening because right now she is serving as the OLTC Manager and Public Health Director that poses both a conflict and some stress for her so in order to be true to the contract and avoid the conflict they would need she is proposing that they promote Jolene to the Program Manager position which would then give her an increase in pay which is 11560 and the retention pay of 9,500 because she will still carry a full time caseload. They do not have it in their timeline to find another case manager. They will have a cost savings but will have that vacant position.

Connie-HR stated that amount was whether they were divesting or not and with the supervisor opening they would have transferred that person into that salary to get to Denise's old salary; also mentioned that Melissa has been there longer but Jolene does have a degree which is required for that particular position.

Comm. Garcia asked if they are staying on after June 30, 2020.

Denise stated that they cannot efficiently and correctly close out the program without season staff who know what's going on; the time frame

is too short and she can't do it alone; the same goes for Melissa she would like to move her up to a training coordinator position because they still need someone to maintain the training standards and work with the newly hired case manager and get her up to par. Kristi is their case aid she will be getting an increase of 1,800.00 and Shyanne an increase of 5,000 retention fee.

Connie-HR stated that the reason they are needing a training coordinator is because they are not hiring an additional person.

Denise stated that Melissa has been there 7 years plus and has seen the program change and understands the different contract deliverables that they have put on them since the last 18 months; she is essential and would like to retain her.

Connie-HR stated that they reached out to a couple of people and they both declined, they don't know what they are going to do if they don't find a coordinator; also mentioned what Denise will have to continue to do for the next five months to take the stress off Jolene.

Chrmn. Jarvies asked where are they at in informing Costilla.

Denise stated that she reached out to Vivian but has not received a phone call back from her.

Tressesa, County Admn. stated that on the estimated expenditures are they prepared to adjust that at the end.

Chrmn. Jarvies stated that they did leave a \$10,000 cushion.

Connie-HR stated that \$10,000 is still a guess anyway.

Motion to approve the retention and very preliminary promotion draft for divesting of OLTC to encourage people to stay until they close it out which will be adjusted if need be as presented by Denise: Comm. McCarroll/Second: Comm. Garcia, all in favor.

3-0 Motion carried.

Denise stated that this is effective in February; also talked about the preliminary conversation with Vivian.

Connie-HR stated that she should talk to Nick Sarmiento about notifying Costilla.

Denise stated that she did have a conversation with Nick and he asked what their drop dead date is; which she is assuming that is the notification to the state when they are going to start their transition. She would like to make that communication letter no later than the beginning of February; she would have all that prepared within the next two weeks. That will be the start of their close out plan.

Resolution-DSS-Personnel Manual

Chrmn. Jarvies stated that he did email Nick concerning the resolution for DSS. It will not be a public hearing because Nick Barela-DSS Director allowed them to comment and it was discussed in their meeting and they did not have any comments either way they can go ahead and approve that.

AMENDMENT-CONEJOS COUNTY DEPT.OF SOCIAL SERVICES PERSONNEL MANUAL

Motion to approve Resolution C-02-2020 **A RESOLUTION AMENDING THE CONEJOS COUNTY DEPARTMENT OF SOCIAL SERVICES PERSONNEL MANUAL, JANUARY 01, 2001**: Comm. McCarroll/Second: Comm. Garcia, all in favor

3-0 Motion carried.

Executive Session

Motion to go into executive session as per 24-6-402 (b) conference with an attorney: Comm. McCarroll/Second: Comm. Garcia, all in favor.

3-0 Motion carried.

The board came out of executive session at 12:33 PM and no decisions were made.

Nick Sarmiento: It is the opinion of the county attorney that the discussion held constituted of a client/attorney privilege therefore no record was kept.


Connie-HR Director mentioned that they will have a Civil Rights Class for new employees, also a big majority of the employees took the class in 2016.

Tressesas, County Admn. stated that they were to meet with the architect tomorrow but they need the commissioners there. They can

propose all those changes without the board being there. Nick will also have to be present, they will go ahead and re-schedule.

There being no further business to come before the board; Chrmm. Jarvies declared the meeting adjourned.

ATTEST:


NATHAN RUYBAL
CLERK OF THE BOARD


MITCHELL JARVIES
CHAIRMAN- BD OF COUNTY COMM.