
Minutes of the Board of County Commissioners Special Meeting held
December 22, 2020 at 9:00 AM in the Commissioners Board Room- 6683
County Rd 13, Conejos, CO. 81129

Call the meeting to order:

Chrmn. Jarvies called the Special Meeting to order at 9:00 AM.

Roll Call
Mitchell Jarvies- Chrmn.- Present
Steve McCarroll-Vice Chair-Present
Carlos Garcia-Vice Chair- Present
Tressesa Martinez-County Admn.-Present

Also present were: Connie Ricci-HR and AnnaBelle Gomez, Deputy Clerk.

Pledge of Allegiance: Chrmn. Jarvies led everyone in the Pledge of Allegiance.

Prayer: Comm. Garcia gave the opening prayer.

Approval of Agenda

Motion to approve the agenda as amended: Comm. McCarroll/Second: Comm. Garcia, all in favor.

3-0 Motion carried.

Public Comment: None

Administrators Correspondence

Tressesa, County Admn. stated that they will hold a Special Meeting on December 30, 2020 for the end of year appropriations and also she will have a list of the COVID dollars (Cares Act) for approval so she can get those out.

Tressesa stated that Comm. Garcia will get sworn in at 9:00 AM.

2021 Certification of Mill Levies

Tressesa presented the following:

The mill levies are for all Special Districts, Library, County, Alamosa RE11J, North Conejos School RE1J, Sanford 6J, and South

Conejos RE10. The mill levy for the county is 19.483%, they have an abatement of .0141, 1.25 for Road and Bridge, 3.5 for DSS, .25 for Public Works; they also have the Town of Antonito, La Jara, Manassa, Romeo and Sanford.

They have the Weed District, Library District, Rio Grande Water Conservancy District, Capulin Cemetery, La Jara Cemetery District, Manassa Romeo Cemetery District, New Conejos Los Cerritos, Sanford Cemetery, Central Conejos Fire, Northeast Fire, Northwest Fire, South Conejos Fire, Alamosa-La Jara Water, and the Conejos Water Conservancy District.

They also have the drainage; those are assessed by the acreage. Those are as follows:

- Carmel Drainage-3,254.678 acres- .50 per acre-1,667
- SlV Drainage-8,887-.20 per acre-1,757
- Morgan Drainage Ditch- 11,610 - .10 per acre-1,161
- Rio Grande Water Conservation District Sub-District # 3 590,237.00 and Sub-District # 6- 546,902

Tressesa stated that they need to have them out to the state by the 20th.

Motion to approve the mill levy certification and revenues as presented: Comm. Garcia/Second: Comm. McCarroll, all in favor.

3-0 Motion carried.

Linda-Land Use -DOL Ledbetter/Martinez Boundary Line Adjustment

Linda presented the following:

CASE NO: CCLU-2020-0169

REQUEST: Boundary Line Adjustment

APPLICANT: Megan Martinez-Personal representative of the Ledbetter Estate

ZONING: Rural

SURVEY BY: Tony Martin-Russell Surveys & Assoc.

BACKGROUND: An application was filed with the Land Use on July 17, 2020 for a Boundary Line Adjustment. The property is legally described as: Located in the S1/2 of Sect. 22, and SW1/4 of Sect. 23, Twp. 35 N, Range 11 East NMPM, Conejos County Colorado. Parcel # 572522300011, Address 18592 County RD 28, in La Sauses.

The Boundary Line Adjustment will create the following:

Tract 1 containing 18.95 acres + (Vacant Agricultural Land-Martinez

Tract 2 containing 7.85 Acres + (Residential-to be sold.)

County Road 28 ROW Dedication-.34 Acres, more or less

The applicants propose to adjust the boundaries of the property to create two lots. One lot on the west side of the road is the agricultural land. The property on the east side of County Rd 28 is the home on 7.85 acres. They plan to sell this lot.

This case is a special circumstance as what was surveyed created a new legal description using the fence lines, what the owners claim. This process changes the legal descriptions of the owners to the north and to the south but will not change on paper. Both owners agree that the fences lines are property lines. They acknowledge the issues with legal descriptions. This process went against our Land Use Code regarding Boundary Line Adjustments as contiguous properties must be surveyed and new legal descriptions must be created

She consulted with our County Attorney, County Assessor, and the applicant's surveyors, Tony Martin and Dan Russell. As there are many problems with the legal descriptions in La Sauses. We all agreed to fix one property at a time and agreed that this would be a good place to start. I request that the Board of County Commissioners also allow an exception to this case with the condition that the landowners to the north and to the south sign/notarize the survey plat and they are all also going to exchange deeds. The County Assessor will acknowledge the process after the deeds from all parties are recorded. Megan will represent on the Ledbetter's because she is court appointed, Maria Tressesa Martinez is the owner of the property to the North and Thomas Martinez is the property owner to the South, they will all sign the plat and agree to exchange Quit Claim Deeds.

Motion to approve Resolution C-47-2020 Ledbetter/Martinez Division of Land: Comm. McCarroll/Second: Comm. Garcia, all in favor.

3-0 Motion carried.

Tressesa- County Admn. 2021 Budget Approval

Tressesa stated that she made a couple of changes one of them was for the jail; they are hooking up the sewer with the Town of Antonito. She spoke to Rossi and those charges are anywhere from \$300 to 450 a month. The training budget and fuel budget for the sheriff was also changed.

Tressesa presented the following:

Department of Social Services: \$6,603,941

Total Budget for the General Fund: \$4,582,156

Contingency Fund: \$475 that comes from Mill Levies

Conservation Fund: \$72,041 (Lottery)

Public Works: \$50,550 (Building Repairs)

Road And Bridge: \$2,290,515

Lodging Tax: \$38,650

Total Nursing Fund: \$1,109,097

Nursing Fund: \$410,124 Denise's Nursing Program

OLTC: \$201,500 (They still need to send money to the state- they also had \$90,000 for administrative fees, one was to the Nursing Fund and the other to the General Fund, if the state doesn't agree with that; that might have to be pulled from the General Fund.)

PCP: \$452,962

CSFP-Commodities \$44,510

Total General Contingency Fund: \$50,000

Total Conejos County Budget for 2021: \$14,797,424

Comm. Garcia had a question on "explanatory schedules or statements".

Tressesa, County Admn. stated that means that they have met with departments and they have explained their budgets.

Tressesa stated that they are going over the changes only she made changes to the jail; she mentioned that the packet will be complete by January 1st. The revenues are projected at the end of the year. The only thing to adjust are the bills that Cheryl will be getting in January. Tressesa also talked about DOLA rules, estimated 2020 is pretty close. Revenues coming in for prior years will be adjusted.

Comm. Garcia had a question on the letter.

Tressesa, stated that they can review the letter and let her know if they have any changes; that letter will go to the public.

Motion to approve Resolution C-46-2020 RESOLUTION ADOPTING THE BUDGET AND SUMMARIZING EXPENDITURES AND APPROPRIATING MONEY TO VARIOUS DEPARTMENTS OF CONEJOS COUNTY GOVERNMENT FOR THE 2021 BUDGET YEAR with the changes that Tressesa put on record today: Comm. McCarroll/Second: Comm. Garcia, all in favor.

3-0 Motion carried.

Tressesa presented the fund balances. They are as follows:

General Fund- end of 2019- \$465,838, the beginning fund balance was the same for 2020 and the estimated fund balance for the end of this year is \$1,399,392 (they combined the General Fund and the PILT Fund so the proposed fund balance was \$284,512 at the end of 2021, the final budget after cuts and changes the final budget is \$377,868.

PILT is now 0.

Contingency .25 mill levies, the fund balance is going to be \$282,387.

Conservation Trust (Lottery) the fund balance at the end of the next year will be \$10,847. That one changes because she puts in some matching funds in case she can get a GOCO Grant.

Road and Bridge- \$1,937,660 (Did include for 2020 the graders that they approved those have already been paid for.)

Public Works- \$76,275 - Used for Buildings. Those can be pulled to the General Fund if they have to.

Nursing Fund- Total for all programs is \$725,063.


Chrmn. Jarvies stated that if they can do a monthly check on those balances to see if they need to make any changes; also talked about looking at a Special District and the timeline.


Comm. Garcia talked about the Commissioner's insert. He sent that out yesterday evening; asked if the commissioners want to sign it.

Tressesa will get those ready. They can sign or they can use their signature stamps.

There being no further business to come before the Board, Chrmn. Jarvies declared the meeting adjourned.

ATTEST:


NATHAN RUYBAL
CLERK OF THE BOARD


MITCHELL JARVIES
CHRMN. BD OF COUNTY COMM.