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Minutes of the Board of County Commissioners Regular Meeting held on September 16, 2021, at 9:00 am in the Commissioners Board Room, 6693 County Road 13, Conejos, CO 81129

Comm. Jarvies called the meeting to order at 9:00 am

Mitchell Jarvies – Chairman – Present

Carlos Garcia - Vice Chair – Present

Joseph Baroz – Vice Chair – Present

Present: Tressesa Martinez – County Administrator, Connie Ricci - HR Director, Nathan Ruybal Clerk and Recorder, Nick Sarmiento-County Attorney - present.

Pledge of Allegiance: Comm. Jarvies led everyone on the Pledge of Allegiance.

Prayer: Comm. Jarvies gave the opening prayer.

Approval of Agenda:

- Remove Rodney King from 11:00am
- Ambulance moved into 11:00am spot
- Adding Road and Bridge to 11:15am.
- Deletion of September 7th Meeting from approval on minutes.
- Add Executive Session under County Attorney – Attorney will be available via phone.

Comm. Baroz makes motion to approve Agenda as amended

Comm. Garcia 2nd motion

Motion Carries 3-0

Approval of Minutes

August 19, 2021

Comm. Baroz motion to approve minutes as presented.

Comm. Garcia 2nd Motion

Motion Carries 3-0

September 2, 2021

Comm. Garcia motion to approve minutes as presented.

Comm. Garcia 2nd Motion

Motion Carries 3-0

Administrators Correspondence:

Mr. Larry Zaragoza from Town of La Jara and Tress Martinez discussed upgrading their computers with Zoom Meeting capabilities. Tress thought the BOCC could extend a \$5000 grant to allow all municipalities in the county to upgrade computers to allow Zoom Meetings. Expenses will have to be paid for upfront by municipality and Conejos will reimburse with Covid dollars.

Tress Martinez and Comm. Baroz had a meeting with Konnie Martin and Zach Weiderspon from the SLV Health Hospital, topics below were among talking points.

- Donating land northeast of hospital to the County for possible build site for Ambulance HQ.
- Options for EMS crew to help in ER.
- Meeting went well.
- \$100k grant the Ambulance missed out on for 2020.

CCI Legislative Committee

- Nominate Commissioner to committee
- Motion made to nominate Carlos Garcia to CCI Legislative Committee.

Comm. Baroz makes motion

Comm. Garcia 2nd Motion

Motion Carries 3-0

Norman Segel – Board of Adjustments

- \$82,130.00 was agreed value between Segel and Conejos County Assessors.

Comm. Jarvies discusses a call he got from the Conejos County Fair Board, he instructed they would need to handle the removal of any board member. BOCC has no power to remove a sitting member from any Special District Board, also they need to investigate their own Bi-Laws in reference in removing a board member.

DSS Report – Nick Barela

Southwest Conservation Youth Program 2021 Presentation

- Cleaning tree and dry wood at Mix Lake.
- Automotive Training.
- Life Skills.
- Many of the youth have served a few sessions.

Approval of Admin. And Program Expenses for August 2021

- \$464,338.56

Motion to approve Admin expenses as presented.

Comm. Garcia 1st Motion

Comm. Baroz 2nd Motion

Motion Carries 3-0

A/P for August

- \$14,242.19

Motion to approve Accounts Payable for August 2021

Comm. Baroz 1st Motion

Comm. Garcia 2nd Motion

Motion Carries 3-0

Nick discussion topics

- Workload cases for the month of August.
- IGGA Funds
- HICPUF Grant
- Cyber Security Grant
- COVID Vaccine State Requirement for DSS Workers.

WSB Conejos County Audit 2020 Presentation

Jessica Bogner from WSB Accounting Firm presenting

TOPICS OF DISCUSSION

- Independent auditors report.
- Unmodified opinion.
- Management discussion and analysis.
- Budgetary comparison information.
- Conejos County does receive over \$750k in government funds.
- Schedule of expenditure of Gov. funds.
- Local highway finance report submitted to CDOT,
- Statement of net position.
- Statement of activity.
- Conejos County has low debt.
- Conejos could not operate without PILT money or Property Tax.
- Decreased fund balance by almost 1 million dollars in 2020.
- Fiduciary funds that are help for other entities, i.e., schools, special districts.
- Jail commissary funds are very high and need to be monitored.
- County was not over budget for 2020.
- County does not have a complete system of internal controls.
- County cannot prevent or detect incorrect financial misstatements.
- Cause is County did not complete monthly reconciliations of GL accounts and properly track grant activity.
- Year end reconciliation procedures included Journal Entries to fix ending balances w/o properly identifying and reconciling differences.
- County has corrective management plan to fix these findings.

Motion to approve Audit as presented

Comm. Baroz 1st Motion

Comm. Garcia 2nd Motion

Motion Carries 3-0

Public Health Report – Denise Jiron

- Bookkeeper position is available.
- Small clinics at the Public Health Clinic for Immunizations.
- Regular school immunizations.
- Tobacco grant. Child Fatality and baby and Me Tobacco Free.
- Discussion on workload for Home Health Providers.

Board of Health Report – Denise Jiron

Covid Numbers per County in SLV as of 9/15/2021

Alamosa – 28

Conejos – 12

Costilla – 14

Mineral – 5

Rio Grande – 53

Saguache – 24

Conejos County as of 9/15/2021

12 active cases

813 positives confirmed to date

69 hospitalized to date

28 deaths among cases

15 deaths due to COVID-19

9 Outbreaks

Current positivity rate 3.72%

Free Testing Locations

La Jara Town Hall - Every Thursday in La Jara, 10am-2pm

Antonito Town Hall - Call for availability.

3rd doses and Boosters

- 3rd doses are for Immunocompromised ONLY
- Boosters will need directive and approval for LPHA's

Executive Session 11:00am

Discussion regarding legality of use of funds

Comm. Garcia makes motion to enter into Exec. Session

Comm. Baroz 2nd Motion

Motion Carries 3-0

Back from Exec. Session 11:15am

Comm. Garcia discusses that other counties using American Rescue dollars for employee bonuses, BOCC will discuss options.

Road and Bridge – Donnie Martinez


Would like to rent rock crusher and screen for \$30,000 a month to make material for county roads, this may save the county money in the long run.

Contract all maintenance is all on the company that we would rent from.

Crush large stockpile in District 2 and then all the rock at the gravel pit.

Meeting Adjourn

ATTEST:



Nathan Ruybal
Clerk of the Board



Mitchell Jarvies
Chair of BOCC