



Nathan Ruybal
CONEJOS COUNTY CLERK & RECORDER
6683 COUNTY ROAD 13 PO BOX 127
CONEJOS, COLORADO 81129
TELEPHONE: 719 376 5422 FAX 719 376 5997
nruybal@co.conejos.co.us

Minutes of the Board of County Commissioners Regular Meeting held on November 18, 2021, at 9:00 am in the Commissioners Board Room, 6693 County Road 13, Conejos, CO 81129

Comm. Jarvies called the meeting to order at 9:00 am

Mitchell Jarvies – Chairman – Present

Carlos Garcia - Vice Chair – Present

Joseph Baroz – Vice Chair – Present

Present: Tressesa Martinez-County Administrator, Nathan Ruybal-Clerk and Recorder, Nick Sarmiento-County Attorney, Connie Ricci-HR Director

Pledge of Allegiance: Comm. Jarvies led everyone on the Pledge of Allegiance.

Prayer: Comm. Jarvies gave the opening prayer.

Approval of Agenda:

- Add approval of minutes from 11/04/2021 meeting
- Comm. Garcia would like add discussion to Admin. Correspondence regarding Grant Writer.
- Comm. Garcia would like to add discussion to Admin. Correspondence regarding District Attorney budget.
- Attorney Sarmiento would like to add discussion on MOU with DOR under County Attorney.

Comm. Baroz 1st Motion to Approve Agenda with amendments.

Comm. Garcia 2nd Motion

Motion Caries 3-0

Approval of Minutes:

- Minutes from 10/21 has a few corrections.
 - Page 2 – minutes reflected that Comm. Garcia had made 1st and 2nd Motion.
 - Motions were corrected by Clerk Ruybal
 - Page 3 – discussion about letter to Horca and the motion made, however the minutes will remain as provided by Clerk Ruybal.

Comm. Garcia 1st Motion to Approve minutes from 10/21/21

Comm. Baroz 2nd Motion

Motion Carries 3-0

Approval of Minutes: continued

- Minutes from 11/04/2021
 - One Correction to change the date from 11/11 to 11/04
 - Correction was made by Clerk Ruybal

Comm. Baroz 1st motion to approve minutes with correction
 Comm. Garcia 2nd Motion
 Motion Carries 3-0

PUBLIC COMMENT:

- NO PUBLIC COMMENT

Administrative Correspondence – Tressesa Martinez:

Resolution to transfer of dollars to fix the accounts below:

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
 OF
 CONEJOS COUNTY, COLORADO
 RESOLUTION NO. C- 42 -21**

A RESOLUTION PROVIDING FOR THE TRANSFER OF MONEY TO CORRECT THE OLTC/HCBS ACCOUNT

WHEREAS, the Conejos County Finance Officer has asserted to the Members of the Board of County Commissioners that a certain transfer of money has and should be made. Specifically, the Conejos County Finance Officer has requested the following transfer be made to correct the OLTC/HCBS account. The transfer from the OLTC/HCBS program in the amount of minus five thousand dollars (-\$5,000.00) to the Nursing service to close out the OLTC/HCBS Fund and return the account to zero.

NOW THEREFORE, in consideration of the forgoing recitations, **BE IT RESOLVED** that Mack Crowther, the duly elected Conejos County Treasurer, was and is hereby directed and authorized to forthwith transfer the amounts as requested in this resolution.

THIS RESOLUTION WAS CONSIDERED, DISCUSSED AND ADOPTED THE 18th DAY OF NOVEMBER, 2021 AT A REGULARLY SCHEDULED MEETING OF THE BOARD.

IGA for SLV All Hazards Committee for the SLV needs to be signed by all 3 Commissioners to allow Rio Grande County to be fiscal agents for the entire valley. This committee receives money from the Homeland Security Fund to allow the committee to make the Valley a safer place to live. Some of the biggest threats for the valley are Airports, Power Grid and lastly possible training grounds for terrorists.

Motion to approve IGA for All Hazards with Rio Grande County as the fiscal agent for this committee.
 Comm. Baroz 1st Motion
 Comm. Garcia 2nd Motion
 Motion Carries 3-0

Ambulance Discussion

- Possibility of having new building built for Ambulance by next year.
- No washer/dryer hook ups at Arena.
- Would like to have Electrician to set up washer/dryer hook ups ASAP.

Grant Writer Discussion.

- Need to develop job description for Grant Writer.
- Candidate will need Accounting and Administrative experience.
- Candidate will need to walk through every single grant from start to beginning.

District Attorney Budget Discussion

- Comm. Garcia would like to increase the DA's budget submitted by the County by \$15,000.
- DA might use money to budget for Para Legal, however DA is responsible for how budget is to be utilized.
- County has no say on how money will be used.
- Comm. Jarvies believes that the DA at times lacks accountability.
- Attorney Sarmiento asks if maybe a DA investigator is better than a para legal.

CU Extension Budget Discussion

- Conejos County has the highest amount of 4H'ers in the San Luis Valley.
- Will have a round table budget discussion when the BOCC discusses the 2022 budget.

County Attorney – Nick Sarmiento:

- Needs approval of a MOU with the Dept. of Revenue for Conejos County to collect Sales and Use tax.
- BOCC also needs to appoint person to have login credentials to State website.

Comm. Garcia 1st motion to approve MOU with the CO. Dept. of Revenue to collect Sales & Use Tax.

Comm. Baroz 2nd Motion

Motion Carries 3-0

DSS Report – Nick Barela:

- Signatures on Budget Report/Expenditure Report* (Attachment A)
- Caseload Report (Attachment B)
- Adult Protective Services Conejos Review (Attachment C)
- Disability Navigator Contract (Attachment D)
- CW STEP Purchase Order (Attachment E)
- SAFECARE Contract (Attachment F)
- Contract for Accounting/Rent (Attachment G)
- MOU Hotline coverage (Attachment H)

Attachment A-Requesting Approval on Program, Administration Costs, and Accounts Payable

Attachment B-Case load Count

Attachment C- Conejos County Adult Protective Services Report

Attachment D- Disability Navigator Contract with Rocky Mountain SER. Total Amount of Contract (\$100,000) to be paid via Disability Navigator Funds. Conejos County is acting as Fiscal Agent for all SLV counties. This contract services all counties.

Attachment E- CW STEP purchase order for the amount of \$135,080. These are funds for Conejos County to operate its subsidized employment program. Ad for contractor has already been placed will likely share contractor with Costilla County.

Attachment F- Contract with SLVBHG to fund SAFECARL program via TANF funds. They are seeking other funding sources for next FY however this will assist SLVBHG in keeping the program running through remainder of FY. This is a regional contract and Conejos County portion will be \$5,333.00. Safe care provides skill building classes in parent-child interaction, home safety, and child health for TANF eligible population. Review SCOPE of Services Exhibit A of contract.

Attachment G-Contract between CCSS & County for accounting/Rent for FY 21/22

Attachment H- MOU between Conejos County and Prowers County for continued liability coverage for Child Welfare and Adult Protection. Total cost \$2,162.00. Paid via CW and APS funds.

Approval needed for Program and Administration costs

Motion to approve Dept. of Social Services Program and Admin. Cost for September as presented.

Comm. Baroz 1st Motion

Comm. Garcia 2nd Motion

Motion Carries 3-0

Approval of A/P costs

Motion to approve Dept. of Social Services Accounts Payable expenditures for September as presented.

Comm. Garcia 1st Motion

Comm. Baroz 2nd Motion

Motion Carries 3-0

Approval needed to renew Navigator Contract with RMSER.

Comm. Baroz 1st Motion

Comm. Garcia 2nd Motion

Motion Carries 3-0

Approval needed regarding implementation of COVID-19 Vaccine Policy for Conejos County Department of Social Services.

Comm. Garcia makes motion to approve Covid -19 DSS Vaccine Policy.

Comm. Baroz 2nd Motion

Motion Carries 3-0



**Conejos County Public Health
Commissioners Report
11/19/2021**



Public Health-Core Public Health Services

A. Administration and Governance

All public health agencies are required to establish and maintain programs, personnel, facilities, information technology and other resources necessary to deliver core public health services in the agency's jurisdiction.

1. Personnel-current
 - a. 1 public health director
 - b. 1 public health nurse- .25 PT
 - c. 1 prevention coordinator-part time-VACANT
 - d. 1 Public Health Generalist/ Nurse
 - e. 1 office manager-
 - f. 1 commodities manager
 - g. 2 PCP supervisory employees
 - h. COVID Response

B. Assessment Planning and Communication

1. Conejos County Specific Goal:

Work with community partners on existing and emerging local projects to influence health behaviors and conditions and advocate for family support systems that strengthen protective factors and reduce risk factors for children and families.

C. Communicable Disease Prevention, Investigation and Control

All public health agencies are required to track the incidence and distribution of disease in the population and prevent and control vaccine-preventable diseases, zoonotic, vector air-borne, water-borne, and food-borne illnesses, and other diseases that are transmitted person-to-person.

1. Communicable Diseases
 - a. Coronavirus COVID 19- Pandemic is not over. PH continues to be busy with Pandemic planning and response
 - i. See BOH report
2. Immunizations
 - a. COVID 19 vaccinations see Report
 - b. Regular Child immunizations / collaborating with school nurses
 - c. Flu Vaccinations

D. Emergency Preparedness and Response

All public health agencies are required to prepare and respond to emergencies with a public health or environmental health implication in coordination with local, state and federal agencies and public and private sector partners.

1. PH Director and Office Manager continue EPR training: Joleen is backup

E. Environmental Health

All public health agencies are required to participate in the protection and improvement of air, water, land, and food quality by identifying, investigating, and responding to community environmental health concerns, reducing current and emerging environmental health risks, preventing communicable diseases, and sustaining the environment. These activities should be consistent with applicable laws and regulations, and coordinated with local, state, and federal agencies, industry, and the public.

1. Regional environmental health program manager Carol Keith and Gary Bruder

F. Prevention and Population Health

All public health agencies are required to develop, implement and evaluate strategies (policies and programs) to enhance and promote healthy living, quality of life and wellbeing while reducing the incidence of preventable (chronic and communicable) diseases, injuries, disabilities and other poor health outcomes across the lifespan.

1. Tobacco Grant
 - a. Vaping- statewide push to develop policy
 - b. Grant was renewed for next FY
2. Child fatality
 - a. No new cases for review for Conejos this quarter
3. Baby and Me tobacco Free
4. RCORP / HRSA

G. Vital Records and Statistics

All agencies are required to record and report vital events (e.g., births and deaths), in compliance with Colorado Statutes, Board of Health Regulations, and Office of the State Registrar of Vital Statistics policies. Public Health Directors shall act as the local registrar of vital statistics or contract out the responsibility of registrar in the area over which the agency has jurisdiction.

1. Most small counties use other entities for this service, with public health to be notified/monitor for any significantly abnormal trends

H. Personal Care Provider (PCP) Program

1 October 2021

- a. Clients: 57
- b. Hour worked in October 2021: 4,078.20
- c. Employing 27 Providers
- d.

PCP Program completed a State Health facilities audit on October 26th and 27th

- This Audit was unannounced. Consisted of Home visits, Client interviews, PCP staff interview, client record review, Policy and Procedures review and data management. CCPH PCP passed this audit with recommendations we are currently addressing.

I. Commodity Supplemental Food Program

1. 510 Individuals total participation for October 2021
2. Curbside delivery continues 2 (T/Th) days weekly
3. Home deliveries to the homebound 2 days monthly; 55 people
4. Total served: 335 Households (including TFAP)
Participation went up in October

J. CCPH COVID Vaccine Policy

1. 38 employees:
 - a. 27 fully vaccinated; 2 partials
 - b. 4 approved exemptions
 - c. 3 pending Vax status (including new hires)
 - d. 3 resignations to date

Board of Health – Denise Jiron:

CONEJOS COUNTY BOARD OF HEALTH REPORT 11/19/21

SLV Regional information on COVID-19 as of 11/18/2021:

There are currently 287 known active cases of COVID-19 in the San Luis Valley.

- Alamosa County - 115
- Conejos County - 31
- Costilla County -15
- Mineral County - 6
- Rio Grande County - 93
- Saguache County – 27

Conejos County as of 11/18/21:

- 31 active cases
- 1,085 positives confirmed to date
- 89 hospitalized to date
- 11 Outbreaks
- Current positivity rate for Conejos County is 11.49% (from 11/8 – 11/14/21)
Up from 8.39% % at this time last month (10/6-10/12/21) 3.1% increase
Goal is to stay under 5%

Deaths

- 38 Deaths among cases
- 15 deaths Due to COVID
*.64% of population * this number is behind actual County Data*
- October 2021= 5 deaths
- As of November 16, 2021= 6 Deaths

Regionally as of 11/18/2021

- 6,826 Cases
- 433 Hospitalized
- 23,123 tested
- 131 deaths among cases
- 63 Due to COVID 19
- 135 Outbreaks

Conejos County Outbreaks

- Sanford Schools

Board of Health – Denise Jiron: continued

Testing

CCPH has aligned with Affinity / Eurofins to provide Free COVID weekly in our County

- Antonito Town Hall – Every Thursday 9:00am – 11:00am- Town hall
- La Jara Town Hall - Every Thursday, 12:00pm – 4:00pm- Town hall

Vaccination Updates:

CCPH currently offers vaccines for those 5 years old and up. COVID vaccinations are by appointment only on Tuesdays.

Vaccine Interest form/ sign up form can be found at: Conejos County public Health Facebook page <https://www.facebook.com/conejoscountypublichealth>

or

The Conejos County Government website <https://www.conejoscounty.org/>

COVID Vaccines, 1st, 2nd, 3rd Doses and/or Boosters

Below is a brief snapshot of some recent changes pertaining to the COVID-19 response:

Pfizer:

- COMIRNATY is the brand name for the Pfizer COVID 19 Vaccine-offered to those 16 years and over
- CCPH is able to administer both 3rd doses and Boosters
- CCPH can administer to those 12 years of age and up
- CCPH began administering to children ages 5-11 on 11/18/2021

Moderna:

- CCPH is able to administer to adults 18 years and older, including 3rd doses and Boosters
- No information on approval for children 17 and under

J&J:

- CCPH does not administer J&J. However, FDA approved Moderna as the booster for J&J recipients.

Question for BOH:

Do we have any interest in a Mask Mandate for Conejos County?

OEM Report – Rodney King:

Emergency Management Report

November 17, 2021

1. 2021 EMPG-LEMS Grant Activities — See Part I – Work Report 3rd Qtr.

2021 SLV Emergency Management Retreat on Nov 3rd – 5th at Pagosa Springs, SLV
Emergency Managers (7) and DHSEM (3).

November 2021 EM Retreat Action Items

- 1) Send an email to check for interest in a **San Juan Sheriff & EM Meeting** – Terry
- 2) Send an email to check for interest in a **Sangre de Cristo Sheriff & EM Meeting** – Eric
- 3) Work on micro EOC position courses – 14 January 2021 First Draft

Plans – Bobby / Chris / Rodney

Ops – Phil / Terry

Logistics - Eric

PIO – Art

Finance – Eric (Disaster Finance Course)

EOP Position Books

- 4) Annual EM MOU signed by each county-
- 5) Look into the EOP Adoption required timeframe
- 6) EMAC online training
- 7) FEMA NQS task book
- 8) Contact Curt Wilson about volunteer duties – Terry
- 9) Professional development
- 10) Doodle Poll for the 2022 retreat – Terry

08/29/2021 - 09/02/2021

10/17/2021 - 10/21/2021

2. EMPG Funding

One of the items that is required for 2022 funding is a score on the Conejos County Basic EOP of 90+% which I have received but this is a living document and will require continual updates and revisions of which I have started.

At the Pagosa EM Retreat we were assigned EOC position training that would be available to all county employees to learn the Position Tasks if we have to open our EOC for an actual Emergency Incident. I have been assigned to work in the PLANS section training.

3. **2021 Training and Exercise Plan (TEP) including the Thomas Ranch Fire Table Top** which has been on hold. So Sheriff Crowther can schedule this training. I am requesting completion of this training during this 4th Qtr. (Dec 9th)

The SLV EMs with Coleen Gadd filled out the draft of our IPP (Integrated Preparedness Plan) Colleen Gadd will lead the discussion and completion of the TEP & IPP for our Region.

4. 5 year Hazard Mitigation Assistance Plan for Conejos County (2022)

Eric Treinen – Alamosa Emergency Manager reported

FEMA's been swamped but we should have your award this week. I'll let you know once I get it and you'll be able to track in-kind starting the next day. That will include any non-elected/non-grant funded staff that help you with procurement, contracting, etc. I'll also send you some procurement assistance stuff and an example RFP.

Each county will donate up to \$5,000 in funding and/or in-kind match (same as previous plan) as matching funds for the grant.

5. SLV R ECC funding request has been made to the SLV Commissioners Association for 2022. No news on funding at this time

6. Conejos MAC meeting to be scheduled for November 30th Details TBA.

Rainbow Supper Club Liquor License Renewal – Nathan Ruybal

- Public Notice was posted at the Rainbow
- Rainbow is in good standing with the County and State.
- No Charge for license by the State due to Covid-19

Motion made to approve Rainbow Supper Club Liquor License Renewal as presented.

Comm. Garcia 1st Motion

Comm. Baroz 2nd Motion

Motion Carries 3-0

Land Use Report – Linda DeHerrera

CONEJOS COUNTY LAND USE
CASE SUMMARY- REPORT

CASE NO: CCLU-2021-0260

REQUEST: Division of Land

APPLICANT: Lili Silva & Portland Torres

ZONING: Rural

SURVEY BY: Reynolds Engineering Company

BACKGROUND: An application was filed with the Land Use office on September 3, 2021, for a Division of Land (DOL.) The owner is Inocencio Silva/Silva Farm & Ranch (Lili's Dad.) The property is 40 acres legally described as the Northwest Quarter of the Northwest Quarter of Section 3, Township 35 North, Range 9 East, New Mexico Principal Meridian, Conejos County Colorado.

The proposed survey reflects a division of 40.507 ac± to create the following:

- Tract 1 containing 3.00 acres ± Rural - proposed residential development.
- Tract 2 containing 36.611 acres ± Rural - agricultural land
- County Road 15 ROW dedication containing 0.896 acres ±

Applicable Land Use Codes: Article 10 - Subdivision, Division 10.7 Subdivision Exemptions, Section 10.7 (1.) Division of Land

Purpose of Division: The applicants requested a division of land to create one parcel for a residential site and the second parcel will remain with the agricultural land. All permits for residential development will be obtained by the applicants.

LU Administrator approval: 11/18/2021 County Surveyor review/approval: N/A

Board of County Commissioners review/approval: 11/18/2021

Motion made to approve Division of Land as presented.
Comm. Garcia 1st Motion.
Comm. Baroz 2nd Motion.
Motion Carries 3-0

Meeting Adjourn
11:26am

ATTEST: 
Nathan Ruybal
Clerk of the Board


Mitchell Jarvies
Chair of BOCC