



**Nathan Ruybal**  
**CONEJOS COUNTY CLERK & RECORDER**  
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**Minutes of the Board of County Commissioners Regular Meeting held on July 21, 2022, at 9:00 am in the Commissioners Board Room, 6693 County Road 13, Conejos, CO 81129**

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**Comm. Jarvies called the meeting to order at 9:00 am**

**Mitchell Jarvies – Chairperson – Present**  
**Carlos Garcia - Vice Chair – Present**  
**Joseph Baroz – Vice Chair – Present**

**Present:** Nathan Ruybal-Clerk and Recorder, Nick Sarmiento-County Attorney, Connie Ricci-HR Director, Tressesa Martinez-County Administrator - **ALL PRESENT**

**Pledge of Allegiance:** Comm. Jarvies led everyone on the Pledge of Allegiance.

**Prayer:** Comm. Baroz gave the opening prayer.

**Approval of Agenda:**

- Add Cumbres and Toltec Liquor License Renewal

Motion to approve agenda as amended

Comm. Garcia First Motion

Comm. Baroz Second Motion

Motion Carries 3-0

**Approval of Minutes:**

No Minutes to Approve

**Public Comment:**

- Larry Zaragoza comments on the status La Jara is making on low-income housing.
- Knocking down old and dilapidated houses and buildings.
- Town is receiving funding to repair and fix old run-down houses.
- Western San Luis Valley Resiliency Road Map Recovery Team.
  - This team is striving for Housing, Work Force and Economic Development.

### **Administrators Correspondence – Tressesa Martinez:**

- Opioid Agreement
  - Comm. Baroz mentions that we need to renew the agreement annually.
  - Regional Contract Agreement Renewal
    - Motion to approve opioid regional contract.
    - Comm. Baroz First Motion
    - Comm. Garcia Second Motion
    - Motion Carries 3-0
- WSB Annual Audit Agreement
  - Motion to sign engagement audit agreement letter.
  - Comm. Garcia First Motion
  - Comm. Baroz Second Motion
  - Motion Carries 3-0
- Four-Day Work Week Discussion
  - Currently the only offices that do not work 4 days are Clerk and Recorder and Treasurer.
  - Survey to be sent out to employees to get idea on what the consensus might be for a four-day work week.
  - Potential hours of operation Monday through Friday 7:30am to 5:30pm
  - BOCC is willing to discuss this option.
  - No decisions were made.

### **County Attorney – Nick Sarmiento:**

- Landfill legislation Attorney Sarmiento needs more time to review proposal from La Plata County.
- 1041 Legislation discussion protecting SLV Water.
- Attorney Sarmiento is working with other SLV Counties to help protect SLV water.

### **CSU Extension – Larry Brown**

- Introduction of new team members
  - Chance Canty – 4-H Program Coordinator
  - Janae Naranjo – Family Consumer Science Educator
  - Carol Gurule – Juntos 4-H Educator
- **Budget** - The 2022 year, SLVCCA Extension funding was finalized at \$116,024, of which Conejos contributed \$5,000 or 4.3%.
- **Budget** - The 2023 and 2024 SLVCCA funding contributions will need to be increased incrementally to approximately \$135,000 to \$140,000 by 2024, just to maintain our base of three agents and be able to keep Morgan Young's and Larry Brown's positions in place. (Remember, the Counties' portion of these two positions were provided by CSU for a two year period in order to breath life back into the SLV Area Extension program.
- **Budget** – I maintain my vow that if we cannot inspire SLVCCA Commissioners to increase our funding by the service and value we create for our communities, then we will not resort to the begging and manipulative practices used in the past!!

### **Agriculture Education and Service: (Highlights for Conejos County)**

- **Ag Conference 2022** - 300 participants, 270 from SLV, 30 from Conejos County; equals 11%. 35 sessions covering wide gamut of topics.
- **Jim Gerrish Grazing Workshop** – 34 participants, 6 from Conejos County; equals 18%
- **Traditional 4-H enrollment** – approx. 406, approx. 134 from Conejos County; equals 33%
- **Range & pasture evaluation and grazing management field consultations in Conejos county** – 2, including CSU regional specialist onsite.
- **Soil Health/ Weed Control demonstration/research project has one cooperator in Conejos** (Vaughn Miller in conjunction with Conejos Weed Manager, Myron Price)

**DSS Report – Nick Barela:**

- o Signatures on Budget Report/Expenditure Report\* (Attachment A)
- o Caseload Report (Attachment B)
- o Preliminary FY 22/23 Allocation (Attachment C)
- o Attestation Letter (Attachment D)
- o Work Number Amendment (Attachment E)
- o Annual Client Grievance Report (Attachment F)
- o FY 21/22 Medicaid Incentive Status Report(Attachment G)
- o Navigator Contract Renewal (Attachment H)
- o Verticomm (Attachment I)

**Program and Administrative Cost are \$484,131.44**

Motion made to approve expenditures as presented.

Comm. Baroz First Motion

Comm. Garcia Second Motion

Motion Carries 3-0

**Accounts Payable are \$114,164.48**

Motion made to approve A/P as presented.

Comm. Garcia First Motion

Comm. Baroz Second Motion

Motion Carries 3-0

**CONEJOS COUNTY DEPARTMENT OF SOCIAL SERVICES  
ONGOING WORKLOAD SUMMARY REPORT**

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22
APS	3	2	4	3	3		2		
Child Care	36		38	38	39		39		
Child Support	457		403	412	412		403		
Child Welfare	4	15	7	12	12		12		
Adult Financial	122	100	102	76	74		95		
Colorado Works	31	31	40	41	27		30		
Food Stamps/Food Assistance	791	793	795	791	806		791		
Medical Assistance	1222	1255	1262	1268	1275		1274		

**Navigator Contract Renewal**

Motion to approve contract renewal as presented

Comm. Garcia First Motion

Comm. Baroz Second Motion

Motion Carries 3-0

**Verticomm Security Camera Bid Approval**

Motion made to approve bid from Verticomm Security Camera Company as presented.

Comm. Baroz First Motion

Comm. Garcia Second Motion

Motion Carries 3-0

## Road FSR 255 and County Road BB Discussion – Carol and Steve Baer:

- Carol and Steve both read prepared statements regarding the condition of Forest Service Road 255.
- The letters depicted a major issue with the condition of the road.
- They are asking the BOCC for help with these poor road conditions.
- Donnie Road and Bridge Director addresses the Baer's regarding FSR 255.
  - Donnie indicates that this road does not belong to the County but the Forest Service.
  - The Forest Service is responsible for maintain the road year-round.
  - Conejos County has sent graders to that road to work on it.
  - Problem with road is that there is no good road base on top of the road.
  - Donnie and BOCC has directed the Baer's to contact Jeremiah Martinez with the Forest Service to bring to his attention their issues with the road.

## OEM Report – Rodney King:

### Emergency Management Report

July 21, 2022

#### 1. 2021 EMPG-LEMS Grant Activities — for 2022 is as follows:

2022 EMPG Final Awards Summary: -CONEJOS: \$35,678 (\$5678.00 increase)  
2<sup>nd</sup> Qtr. Part I – Completed and attached for your information & use

We are still working on our required compliance on Policies & Procedures for the County

#### Time Line as Follows:

1. The Hiring should be completed the 1<sup>st</sup> Qtr. of 2022 — Completed
2. Guidance Observations #1 through 2 should be completed and become Official during the 2<sup>nd</sup> Qtr. of 2022. In Progress
3. Guidance Observations #3 through 5 should be completed and become Official during the 3<sup>rd</sup> Qtr. of 2022
4. Leading Practice Observations # 6 and 7 will be presented for adoption during the 4<sup>th</sup> Qtr. of 2022

#### **Mitigation Plan – The County needs to better prepare –Fuel for Power Outages (generator for Dist. 1 Fuel Tanks) etc.**

Mark Mc Carroll has completed the transfer switch work, so we are set to provide power to District 1 fuel tanks as needed. I have always advised it is –

*“Just as easy to keep the top half of the fuel tanks full as it is the bottom half”*

**We have received the used Digital radios from Pueblo R&B to equip. our R&B. and other uses. A new price for these would be around \$696,000 (116 x \$6000). Dale Bunting suggested a value of \$575 / radio = \$ 66,700. These are free to us, but we will have to pay for the programing and eq. to use them.**

**Since we do not have an enclosed trailer, Pueblo R&B loaded them up and brought them to us. This project started on March 3<sup>rd</sup> and ended yesterday.**

**A VERY BIG Thank You to Dale Bunting and Pueblo County!**

3. Platoro Dam Tabletop (see attached minutes) will be held in person and virtually on August 10<sup>th</sup> starting at 0900. Please plan on attending!

4. 5-year Hazard Mitigation Assistance Plan for Conejos County (2022) has been awarded to - Wood Environment and Infrastructure Solutions Inc. We have a good start to this project.

See attached information on this survey.

6. Menkhaven Fire – the billing has been completed, as of July 20<sup>th</sup>.



Menkhaven Fire - 8 Days – last estimate – \$1,500,000 spent

Deputy Logistics Chief for the fire – \$39,808 spent through Conejos County – Reimbursement paperwork is completed. We should also receive extra compensation for my work and the use of our equipment.

7. The Annual Conejos Canyon EM. RGFS, CSFS and Canyon Residents



Discussion and Orientation



Prescribed Burn - 2021



**CWPP (Conejos Wildfire Protection Plan)**

I will participate and work with our Fire Wise communities to update plan – funding will probably be available for mitigation and updates. [Wood Chipper?](#)

**8. Cyber Attacks information from WSB –**

On Going Caution – D. Snook presentation

**9. Conejos EOC Project. – DHSEM – Congressional Funding – No call so no funding.**

**Cumbres and Toltec Annual Liquor License Renewal – Nathan Ruybal:**

- Liquor License Number 03-03110.
- Optional Premises.
- Expires 06/12/2022
- Cumbres Pass Station 37D01'15.2 Antonito Colorado 81120
- Adequate Public Notice was completed.
- No Public Comment was received regarding license renewal.
- License is in good standing.

Motion to approve Liquor License Renewal as presented

Comm. Baroz First Motion

Comm. Garcia Second Motion

Motion Carries 3-0

**Land Use – Linda DeHerrera:**  
Ivan Gylling – Division of Land

CONEJOS COUNTY LAND USE  
CASE SUMMARY- REPORT

**CASE NO:** CCLU-2022-0094                      **REQUEST:** Division of Land

**APPLICANT:** Ivan Walter Gylling                      **ZONING:** Rural

**SURVEY BY:** Reynolds Engineering

**BACKGROUND:** An application was filed with the Land Use office on April 29, 2022, for a Division of Land (DOL.) The owner is Ivan Walter Gylling. The property is approximately 160 acres± located in the Northeast Quarter of Section 31, Township 36 North, Range 9 East, New Mexico Principal Meridian, Conejos County Colorado.

The proposed survey reflects a division of 157.424 ac± to create the following:

- Tract 1 containing 146.852 acres ± existing rural/ag land.
- Tract 2 containing 7.000 acres ± existing home site.
- R.O.W. County Road AA containing 1.791 acres ±
- R.O.W. County Road 13 containing 1.781 acres ±

**Applicable Land Use Codes:** Article 10 - Subdivision, Division 10.7 Subdivision Exemptions, Section 10.7 (1.) Division of Land

**Purpose of Division:** The applicant is requesting a division of land to separate the home from the agricultural land.

**LU Administrator approval:** 07/21/2022    **County Surveyor review/approval:** n/a

**Board of County Commissioners review/approval:** 07/21/2022

**CONEJOS COUNTY RESOLUTION NUMBER C-\_\_\_\_-2022**

**A RESOLUTION PERMITTING AN EXEMPT SUBDIVISION OF LAND  
IVAN GYLLING DIVISION OF LAND  
NE ¼ 31-36-9**

**WHEREAS** C.R.S. Section 30-28-101 and C.R.S. § 30-28-110 prohibits the transfer or sale of subdivided lands prior to the approval of a plat thereof by the County Commissioners, and

**WHEREAS** C.R.S. Section 30-28-133 *inter alia* establishes substantial requirements which must be considered by the County and met by the Sub divider prior to permitting the subdivision of land, pursuant to which Conejos County has adopted comprehensive subdivision regulations, and

**WHEREAS** C.R.S. § 30-28-101 (10)(d) recognizes that certain divisions of land may be permitted where application of the strict requirements of Article 28 of Title 30 would not serve the county planning purposes of the statutorily required subdivision regulations, and

**WHEREAS** pursuant to C.R.S. 30-28-110(10)(d) Conejos County has adopted rules and regulations to permit the exempt subdivision of land and has codified the same at Article 10.7 et seq of the Conejos County Subdivision Regulations, and

**WHEREAS** pursuant to Article 10.7 of the Conejos County Subdivision Regulations, IVAN WALTER GYLLING, prepared and applied for a division of a tract of land described as follows:

157.424 acres ± Located in the Northeast Quarter Section 31, Township 36 North, Range 9 East, New Mexico Principal Meridian, Conejos County Colorado.

The Division of 157.424 acres ± will create the following:

- Tract 1 containing 146.852 acres ±
- Tract 2 containing 7.000 acres ±
- County Road AA Dedication containing 1.791 acres ±
- County Road 13 Dedication containing 1.781 acres ±

Such tract and proposed division is further described in the property survey thereof entitled as IVAN GYLLING DIVISION OF LAND incorporated herein by reference, and

**WHEREAS** the Conejos County Land Use Administrator conducted a review of the application in accordance with Section 3.220 of the Conejos County Land Use Code and found that, the proposed Division of Land does meet the threshold criteria of Article 10.7.

**WHEREAS** the Conejos County Land Use Administrator and County Surveyor conducted a final review of the application and surveyed plat and considered the evidence submitted by the applicant and all interested parties, and weighed the evidence against the criteria of Article 10.7 as follows:

**Section 10.7 (D) 1** This Division of Land is consistent with the intent of the zone district the exemption is located within,

**Section 10.7 (D) 2** The Division of Land is consistent with the policies and goals of the Comprehensive Plan,

**Section 10.7 (D) 3** The Division of Land will not create a lot less than the minimum lot size allowable in the zone district,

**Section 10.7 (D) 4** The Division of Land is not part of a parcel which has been divided through an exemption process in the previous ten years beginning with the adoption date (06/02/05) of this code and is not part of a Commercial or Industrial Zone District.

**Section 10.7 (D) 5** The lots created through this Division of Land shall be served by water and wastewater systems that have the legal and physical capacity to serve them in compliance with this code and state and federal laws.

**Section 10.7 (D) 6** The parcel boundaries and development are suitably located and sized with respect to the physical characteristics of the land the character of the neighborhood.

**Section 10.7 (D) 7** The location and size of the lots minimize adverse impacts on streams, areas subject to flooding, drainage, geologic hazards, lakes, high ground water areas, topography, vegetative cover, climatologic, and other environmental features.

**Section 10.7 (D) 8** The lots created have an access or can make an access available that provides safe ingress and egress to a public road.

**Section 10.7 (D) 9** The lots created will require that the landowner apply for a County issued address for any new residential or commercial lot.

**WHEREAS** The Board of Conejos County Commissioners find that this Division of Land is not a "subdivision," or "subdivided land" as defined in Section 30-28-101(10)(a), C.R.S.,

**THEREFORE, BE IT RESOLVED** by the Conejos County Board of County Commissioners that the findings and recommendations of the Conejos County Land Use Administrator are hereby adopted. The subdivision exemption application for the IVAN GYLLING DIVISION OF LAND is subject to the following conditions:

1) The subject parcels will not be eligible for re-subdivision through a Division of Land/Subdivision Exemption process for a ten (10) year period from the date this process was approved (07/21/2022).

2) Any further attempt at division or re-subdivision of the property subject of this resolution may be subject to a complete review under the Conejos County Subdivision Regulations as they now exist or may be amended.

3) Construction on any parcel created by this division is subject to all requirements now in effect or which county, state or federal law may establish. Approval of this division is based on the information provided to the county at the time of the division. It is the responsibility of the landowner to obtain all permits, which are or may be required, for any activity conducted on the parcels created by this division. Any such permit request may be subject to a site-specific review, conditional approval, or denial pursuant to the applicable law, regulation, or statute in effect at the time of the application.



Motion made to approve the Ivan Gylling Division of Land as presented.  
 Comm. Garcia First Motion  
 Comm. Baroz Second Motion  
 Motion Carries 3-0

**Abatement – Assessors Office:**

**PETITION FOR ABATEMENT OR REFUND OF TAXES**

County: Conejos

Date Received \_\_\_\_\_  
 (Use Assessor's or Commissioners' Date Stamp)

**Section I:** Petitioner, please complete Section I only.

Date: July 20 2022  
 Month Day Year

Petitioner's Name: CONEJOS-COSTILLA HEADSTART

Petitioner's Mailing Address: PO Box 7  
CONEJOS CO 81129-0007  
 City or Town State Zip Code

SCHEDULE OR PARCEL NUMBER(S)	PROPERTY ADDRESS OR LEGAL DESCRIPTION OF PROPERTY
<u>598719100904</u>	<u>33-9 FR SE1/4 NE1/4 19 DES AS: COM AT A PT WH LIES W 589 FT</u>
	<u>TH N4*30"W 12 FT FR SE COR NE1/4 19 TH N4*30"W 300 FT TO</u>
	<u>S SIDE OF CERTAIN DRIVE WAY WH LIES S OF CON'ENT TH</u>

Petitioner requests an abatement or refund of the appropriate taxes and states that the taxes assessed against the above property for the property tax year 2021 are incorrect for the following reasons: (Briefly describe why the taxes have been levied erroneously or illegally, whether due to erroneous valuation, irregularity in levying, clerical error, or overvaluation. Attach additional sheets if necessary.)

Property became exempt November 2021

**Section II:**

**Assessor's Recommendation**  
 (For Assessor's Use Only)

	Tax Year <u>2021</u>		
	<u>Actual</u>	<u>Assessed</u>	<u>Tax</u>
Original	<u>193,710</u>	<u>56,716</u>	<u>4,308.10</u>
Corrected	<u>0</u>	<u>0</u>	<u>0.00</u>
<b>Abate/Refund</b>	<u><u>193,710</u></u>	<u><u>56,716</u></u>	<u><u>4,308.10</u></u>

Assessor recommends approval as outlined above.

If the request for abatement is based upon the grounds of overvaluation, no abatement or refund of taxes shall be made if an objection or protest to such valuation has been filed and a Notice of Determination has been mailed to the taxpayer, § 39-10-114(1)(a)(i)(D), C.R.S.

Tax year: 2021 Protest?  No  Yes (If a protest was filed, please attach a copy of the NOD.)

Motion to approve Abatement as presented  
 Comm. Baroz First Motion  
 Comm. Garcia Second Motion  
 Motion Carries 3-0

# Public Health and Board of Health – Denise Jiron:



## Conejos County Public Health Commissioners Report 7/21/2022



### Public Health-Core Public Health Services

#### A. Administration and Governance

*All public health agencies are required to establish and maintain programs, personnel, facilities, information technology and other resources necessary to deliver core public health services in the agency's jurisdiction.*

1. Personnel-current
  - a. 1 public health director
  - b. 1 public health nurse- .25 PT
  - c. 1 prevention coordinator-part time-VACANT
  - d. 1 Public Health Generalist/ Nurse - .50
  - e. 1 office manager-
  - f. 1 commodities manager
  - g. 2 PCP supervisory employees
  - h. COVID Response
  - i. EPR Coordinator- AnnaRae Smith
  - j. Grant Fiscal Manager- Jurice Montoya

#### B. Assessment Planning and Communication

1. Conejos County Specific Goal:

Work with community partners on existing and emerging local projects to influence health behaviors and conditions and advocate for family support systems that strengthen protective factors and reduce risk factors for children and families.

#### C. Communicable Disease Prevention, Investigation and Control

*All public health agencies are required to track the incidence and distribution of disease in the population and prevent and control vaccine-preventable diseases, zoonotic, vector, air-borne, water-borne, and food-borne illnesses, and other diseases that are transmitted person-to-person.*

1. Communicable Diseases
  - a. Coronavirus COVID 19- Pandemic is not over.
2. Immunization Program
  - a. Continuing with Covid 19, Flu, Hep A and Childhood vaccines.

#### D. Emergency Preparedness and Response

*All public health agencies are required to prepare and respond to emergencies with a public health or environmental health implication in coordination with local, state and federal agencies and public and private sector partners.*

1. PH Director and Office Manager continue EPR training

2. AnnaRae Smith has taken on EPR Coordination at 10- at 12 hours monthly

## E. Environmental Health

*All public health agencies are required to participate in the protection and improvement of air, water, land, and food quality by identifying, investigating, and responding to community environmental health concerns, reducing current and emerging environmental health risks, preventing communicable diseases, and sustaining the environment. These activities should be consistent with applicable laws and regulations, and coordinated with local, state, and federal agencies, industry, and the public.*

1. Regional Health Inspector – Gary Bruder, New Program Manager

## F. Prevention and Population Health

*All public health agencies are required to develop, implement and evaluate strategies (policies and programs) to enhance and promote healthy living, quality of life and wellbeing while reducing the incidence of preventable (chronic and communicable) diseases, injuries, disabilities and other poor health outcomes across the lifespan.*

1. Tobacco Grant
  - a. Vaping- statewide push to develop policy
  - b. Grant was renewed for next FY
2. Child fatality- 2 cases for review in June 2022- Completed June 2022
3. Baby and Me tobacco Free- sign new contract FY22/23

## G. Vital Records and Statistics

*All agencies are required to record and report vital events (e.g., births and deaths) in compliance with Colorado Statutes, Board of Health Regulations, and Office of the State Registrar of Vital Statistics policies. Public Health Directors shall act as the local registrar of vital statistics or contract out the responsibility of registrar in the area over which the agency has jurisdiction.*

1. Most small counties use other entities for this service, with public health to be notified/monitor for any significantly abnormal trends

## H. Personal Care Provider (PCP) Program

### 1. June 2022

- a. Clients: 56
- b. Hour worked in June 2022: 5,094.0
- c. Employing 24 Providers
- d. Currently hiring-
- e. Increased PCP Hourly wage to 15.00 hr.
- f. We have seen increase in referrals for clients; currently hiring to fill need; we have not had incidents to report.
- g. Submitted application for Home Care license renewal on June 2. Due August 26th

## I. Commodity Supplemental Food Program

1. 458 Individuals total participation for June 2022
2. Home deliveries to the homebound 2 days monthly; 48 people
3. 338 Households (including TFAP)
4. Curbside delivery continues 2 (T/Th) days weekly

## Board of Health Report:

### CONEJOS COUNTY BOARD OF HEALTH REPORT 7/21/22

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#### **New reported cases in the past week: 114 total for the SLV**

- Alamosa County – 45
- Conejos County – 16
- Costilla County – 11
- Mineral County – 5
- Rio Grande County – 29
- Saguache County - 8

#### **Conejos County information on COVID-19 as of 7/20/2022:**

- 13 active cases
- 2,021 positives confirmed to date
- 151 hospitalized to date
- 15 Outbreaks
- Current positivity rate for Conejos County is 9.68 % (from 7/8-7/14/22)

#### **Deaths**

- 57 Deaths among cases- to date
- 23 deaths Due to COVID – to date
- June 2022 = 1 death
- May 2022= 1 death

#### **SLV Data as reported by CDPHE as of 7/18/22**

- 30,934 People tested
- 12,712 positives confirmed to date
- 710 hospitalized to date
- 174 Outbreaks
- 197 deaths among cases
- 117 Deaths due to COVID-19.

#### **SLV COVID-19 Community Levels as of 7/20/22**

- Medium: Alamosa, Costilla, Saguache, Rio Grande (Yellow)
- Low: Conejos, Mineral (Green)



<https://covid.cdc.gov/covid-data-tracker/#county-view?list select state=all states&list select county=all counties&data-type=CommunityLevels&null=CommunityLevels>

**Free COVID Test Kits are available in Conejos County at:**

Conejos County Public Health  
Conejos County DSS  
Conejos County Libraries (La Jara, Antonito, Capulin)

**3<sup>rd</sup> round of Free At-home Tests:**

Every home in the U.S. is eligible to order a 3<sup>rd</sup> round of free at-home tests at

<https://www.covid.gov/tests>

**Treatments for COVID-19**

The COVID-19 Test-to-Treat map can be viewed at  
<https://aspr.hhs.gov/TestToTreat/Pages/default.aspx>

Meeting Adjourned 11:25am

ATTEST:

  
Nathan Ruybal  
Clerk of the Board

  
Mitchell Jarvies  
Chair of BOCC