

Conejos County

Land Use Office

PO Box 197, Conejos, CO 81129
PHONE 719-376-2014 FAX 719-376-6769

Public Way Vacation Application

APPLICANT

Name: _____

Mailing Address: _____

Telephone: _____ Fax: _____ City/State/Zip Code _____ Email: _____

PROPERTY OWNER/S *(If different than applicant, a notarized letter from the owner consenting to this application must be submitted. Joint owners must also consent to this application)*

Name: _____

Mailing Address: _____

Telephone: _____ Fax: _____ City/State/Zip Code _____ Email: _____

LEGAL DESCRIPTION OF PROPERTY *(Attach Deed & ADMIN printout from County Assessor)*

Quarter	Section	Township	Range	Subdivision	Lot	Block
Size of Parcel _____ (acres/feet)			Parcel/Schedule # _____			

CURRENT ZONING: Agricultural Rural Residential
 Community/Town Site Commercial Industrial

Adjacent Zoning: North _____ South _____ East _____ West _____

Common Description of Property: _____
(Physical Address or mileage from highway or county road or landmarks)

REASON FOR REQUEST OF A Public Way Vacation:

DESCRIPTION OF IMPACT THAT PROPOSED VACATION MAY CAUSE:

ACCESS: (Identify any public roads near proposed public way vacation)
 Colorado Department of Transportation Highway Access – Hwy # _____
 New Conejos County Access Permit # _____ Road Name _____
 Existing County Access – Road Name _____
 Other – Describe: _____

OTHER INFORMATION: Provide a list of owners of property abutting the roadway to be vacated with addresses, as well as, a list of names and addresses on any persons other than the record owners of the property abutting the roadway or portion thereof sought to be vacated who might be adversely affected by the vacation.

- - - The following documents also be attached/included with this application. - - -

PROOF OF OWNERSHIP: Attach a copy of your property deed and a copy of the County Assessor Admin printout reflecting the legal description of the subject property.

CERTIFICATION OF TAXES PAID: Attach County Treasurer's certification of taxes paid.

VICINITY MAP – Attach an 8 ½” x 11” copy of an aerial photo & identify the boundaries of the subject property on the photo. Identify the section in the County in which the parcel is located.

SITE PLAN – Complete the attached site plan that best conveys the conceptual aspects of the plan and for effective public presentation.

SURROUNDING LAND OWNERS WITHIN 500 FEET OF THE SUBJECT PROPERTY – Provide a list of the surrounding landowners.

SURVEY PLAT - Provide a survey plat setting forth the roadway or portion of the roadway sought to be vacated. Final plat must be provided prior to the public hearings.

FEES:

- A non-refundable fee of \$500.00 must be paid at the time of filing this application. Post and publication fees will be assessed at the final hearing.
- All fees are payable to: CONEJOS COUNTY TREASURER.

I/We have thoroughly read and understand the aforementioned application and by signing below I/we acknowledge the truth of its contents and my additions.

Applicant

Date

- Office Use -			
Case #: _____	Date Received: _____	Fees \$ _____	Receipt # _____
Public Hearing Date _____	Resolution # _____		
Comments: _____			

Site Plan

Applicant/Owner _____
Name Address – City/State/Zip Telephone # Date Prepared

Please include the following information:

- Identify boundary lines of subject property
- Existing & proposed location of all structures & distance from lot lines
- Existing & proposed location of roads, railroads, irrigation ditches, utility lines, easements & rights-of-way
- Significant on-site features – drainage ways, wetlands, ditches, hydrologic features, rock outcrops, dams, reservoirs, and any on-site features
- Location of proposed & existing wastewater treatment system including leach field or sewer lines
- Location of proposed & existing water source and water lines
- Zoning of adjacent properties
- Other information requested by the Land Use Administrator.

Place the North Arrow here

